



Southern Lehigh School District Board of School Directors Meeting

August 12, 2013

The first regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:37 p.m. on the above date (August 12, 2013) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Dimmig, Gunkle, McLoughlin, Hayes, Lindsay, Mohr, Stelts

ABSENT: Lycett, Quigley

OTHERS: Christman, Lewis, Melber, Millman, Bartholomew, Kennedy, Buchman, Jordan, Takacs, Bergey, Siegfried, Davidson, Farris, Limpar, Popichak (PATCH) and approximately 4 other members of the community.

OPENING PROCEDURES

Mr. Dimmig led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board met in Executive Session prior to this meeting to discuss personnel and legal matters.

VISITORS

APPROVAL OF MINUTES

MOVED BY Gunkle and **2ND BY** Stelts to approve the minutes of the July 15, 2013 meeting as distributed to all Board members.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Lycett, Quigley

CONSENT AGENDA

MOVED BY Gunkle and **2ND BY** Stelts to approve the **CONSENT AGENDA** items as follows -

Approve the bills list as of August 12, 2013 showing bills paid in the amount of \$305,478.53 and bills to be paid in the amount of \$513,790.93 for a total amount of \$819,269.46 for the General Fund and bills paid in the amount of \$875.00 for the Capital Reserve Sinking Fund;

Approve the enclosed Substitute Teacher List for the 2013-2014 school year;

Accept the resignations of the following staff-

James Flurer, Instructional Assistant, Southern Lehigh High School, effective June 10, 2013.

Elizabeth Tate, Tech Facilitator, Joseph P. Liberati Intermediate School, effective August 22, 2013.

Approve the following staff-

Judith Lynch, Instructional Assistant (29 hours/week), Joseph P. Liberati Intermediate School, an hourly rate of \$17.46. Ms. Lynch will fill the position due to the appointment of *Melinda Watkins* as .5 Kindergarten teacher.

Kristine Melnick, Instructional Assistant (29 hours/week), Joseph P. Liberati Intermediate School, an hourly rate of \$17.46. Ms. Melnick will fill the position due to the resignation of *Christa Burke*.

Veronica DeBlois, Instructional Assistant (29 hours/week, Joseph P. Liberati Intermediate School, an hourly rate of 17.46. Ms. DeBlois will fill the vacancy due to reassignment of 1:1 Instructional Assistant.

Approve the enclosed Substitute Instructional Assistant List for the 2013-2014 school year;

Approve the enclosed Substitute Cafeteria/Playground Monitor List for the 2013-2014 school year;

Approve the enclosed Substitute Custodian List for the 2013-2014 school year;

Approve the enclosed Substitute Health Paraprofessional List for the 2013-2014 school year;

Approve the enclosed Substitute Secretarial List for the 2013-2014 school year;

Approve the enclosed Supplemental Licensed Nurse List for the 2013-2014 school year;

Approve the enclosed Substitute Cafeteria Worker List for the 2013-2014 school year;

Approve the following mentors for the 2013-2014 school year-

Gregory Collins, mentor for *Jeremy Deyton, Physics Teacher*, at a total stipend of \$700.

Patricia Schultheis, mentor for *Jacqueline Butler, Learning Support Teacher*, at a total stipend of \$700.

Carol Horvath, mentor for *Melinda Watkins, .5 Kindergarten Teacher*, at a stipend of \$700.

Christopher Strobl, mentor for *Eric Miller, Title I Math Teacher*, at a stipend of \$700.

Linda Milliman and Carol Maccomb, mentor for *Chelsea Winkelspecht, Speech Therapist*, at a shared stipend of \$700 (50% split).

Tara Walter, mentor for *Feiyu Peng, Chinese Language Teacher*, at a stipend of \$700.

Linda Gross, mentor for *Kun He, Chinese Language Teacher*, at a stipend of \$700;

Approve to correct the stipend for Elda Garcia, mentor for *Lorena Placencia* and *Sandra Santiago* for the 2013-2014 school year from a total stipend of \$700 (*approved at the July 15, 2013 Board meeting*) to the \$700 stipend amount for each teacher;

Rescind the appointment of Nicole Belick as teacher for the SAT Prep Fall and Spring classes for the 2013-2014 school year;

Approve the following staff for SAT Prep Fall classes for the 2013-2014 school year at an hourly rate of \$40.09**-

Ronnette Mays

**The hourly rate for 2013-2014 will be determined after the 2013-2014 school year begins;

Accept the resignation of the following coaches appointed for the 2013-2014 school year-

Jodie Elstner, MS Assistant Volleyball, effective July 17, 2013

Meghan McGlone, MS Field Hockey and MS Assistant Lacrosse, effective July 16, 2013;

Approve the following coaches for the 2013-2014 school year (*pending receipt of required documentation*). The stipends listed represent the appropriate stipend amounts for 2012-2013. The 2013-2014 stipend amounts will be determined after the 2013-2014 school year begins-

Kaytlyn Hackenberg MS Assistant Field Hockey \$2185

Roberta Herber MS Assistant Volleyball \$1736

Daniel Tannous, Jr. Assistant Boys Basketball \$5090;

Approve the following volunteer coaches for the 2013-2014 school year-

Carolyn Dunham MS Cross Country

Karen Psaila MS Cross Country

Rose Perrelli MS Cross Country

Martin Matsamura MS Cross Country

Rodney Godshall Football

VOICE VOTE: "YES" – Unanimous – Motion Carried

ABSENT: Lycett, Quigley

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mrs. Siegfried, Mr. Davidson, Mrs. Farris and Ms. Limpar reported on student and staff activities at the High School, Middle School, Intermediate School and the elementary schools.

High School report –

- Schedules mailed
- Laptop distribution meeting went well
- 8/22 – Freshman Activity Rush, 1PM

Middle School report –

Academic

- Schedules mailed August 9th
- New Teacher Orientation – Middle School will be welcoming three new teachers
- 8/22 - New Student Orientation - 8:30-10:30
- 8/28 - Welcome Back Assembly 8th grade; 7th grade August 29th

Social

- 9/3 - PTG meeting
- 9/4 - Student picture day
- 9/13 - School Dance September

Intermediate School report

- Student schedules will be mailed tomorrow along with orientation day program information.
- Final instructional assistant interviews were completed today with the hope to be at full staff beginning on August 26th.
- In-service and first day building department and grade level meetings are in the final planning stages.
- ESY teachers and Instructional Assistants did a tremendous job working with special needs students this summer.
- Thanks are extended to the IS custodial and secretarial staff for the extra hard work they accomplished in getting JPLIS set to go for the 2013-14 school year. Thanks are also extended to Mr. Bergey, Mrs. Knoll, Mr. Kennedy, Mrs. Lebo, Mrs. Kubat and Mrs. Millman for getting the newest employees set to start.
- JPLIS wishes all a smooth opening of school.

Elementary schools –

- All elementary buildings are ready for the start of the new school year.
- Bus cards were sent out from the Transportation Department and class assignment letters were mailed from each school.

MOVED BY Gunkle and **2ND BY** Stelts to approve the Clarity Service Agreement for the 2013-2014 school year to provide behavior consultation services for students with special needs.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Lycett, Quigley

There was Board discussion.

MOVED BY Gunkle and **2ND BY** Stelts to approve the Pediatric Therapeutic Services (PTS) Agreement for the 2013-2014 school year to provide pediatric therapy services for student #081301.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Lycett, Quigley

MOVED BY Stelts and **2ND BY** Gunkle to approve the Bayada Nursing Services Agreement for the 2013-2014 school year to provide nursing services for student #081302.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Lycett, Quigley

MOVED BY Gunkle and **2ND BY** Stelts to approve the BrightStar of the Lehigh Valley Nursing Services Agreement for the 2013-2014 school year to provide nursing services for student #081303.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Lycett, Quigley

MOVED BY Stelts and **2ND BY** Gunkle to approve Independent Study in Photography II for student #081304 to compile a portfolio for college application.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Lycett, Quigley

BUSINESS AND FINANCE

MOVED BY Stelts and **2ND BY** Gunkle to approve the following school property tax refund -

Pennewell Margaret L. Trust, Parcel ID# 05 642337444954 1, \$2,705.57 in 2007-2012 taxes

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Lycett, Quigley

MOVED BY Gunkle and **2ND BY** Stelts to grant permission to engage Conrad Siegel Actuaries, at a cost of \$6500 to provide actuarial services that are required bi-annually to comply with GASB 45 which addresses postemployment employee benefits other than pension benefits. This firm did the district's original actuarial study for GASB 45. Their fee remains very competitive.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Lycett, Quigley

MOVED BY Gunkle and **2ND BY** Stelts to recommends no change in the prices for school lunches and milk purchases for the 2013-14 school year. Prices will remain as follows: Milk - \$.55; Elementary Students (K-6) - \$2.35; Secondary Students - \$2.65; and Staff/Adult Lunches - \$4.00.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Lycett, Quigley

SUPPORT SERVICES

MOVED BY Stelts and **2ND BY** Gunkle to approve the Primary Student Transportation Program for the 2013-2014 school year, provided by:

Brandywine-Lehigh Transportation Inc.
595 State Street
Mertztown, PA 18539

In accordance with 22 PA Code 23.4 et.al. Documentation includes the following:

- Bus routes
- Bus stop listing
- Student alpha roster
- Vehicle listing for Brandywine-Lehigh Transportation
- Brandywine-Lehigh Transportation driver listing and required certifications

Individual contracted carrier contracts for specialized transportation will be submitted for Board approval as contracts are completed.

The Administration requests the authority to make such adjustments throughout the year to routes, students or vehicle assignments or to bus stops as necessary to accommodate changes in student or school program assignments, residence changes, system improvements, safety concerns or system efficiency.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Lycett, Quigley

PERSONNEL

MOVED BY Gunkle and **2ND BY** Stelts to approve the following certificated staff, effective August 16, 2013 (*pending receipt of required documentation*)-

Eric Miller, Title I Math Teacher, Southern Lehigh Middle School, at Bachelors +15, Step 7, an annual salary of \$50,136. Mr. Miller will fill the position created with the transfer of *Margaret Gallagher*.**

Melinda Watkins, .5 Kindergarten Teacher, Liberty Bell Elementary School, at Masters, Step 9, an annual salary of \$28,876.50. This is a new position.**

***The salary listed is for the 2012-2013 school year and the 2013-2014 salary will be determined after the school year begins.*

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Lycett, Quigley

MOVED BY Gunkle and **2ND BY** Stelts to approve Tammy Terlingo, Long-Term Substitute Grade 3 Teacher, Hopewell Elementary School, at Bachelors, Step 14, an annual salary of \$45,570. The salary listed is for the 2012-2013 school year and the 2013-2014 salary will be determined after the school year begins. Ms. Terlingo will fill the position due to the second period of childrearing leave of *Tara Collins*.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Lycett, Quigley

REPORTS

Education Committee

Mrs. Mohr reported the following from today's meeting-

- Pennsylvania Core Standards discussed.
- Need for additional support discussed due to increased 2nd grade enrollment.

Facilities Committee

Dr. Stelts reminded those in attendance that a Special Board meeting to discuss the findings of a Demographic and Life/Cost Analysis will be held on Wednesday, August 28, 2013 at 7:30PM in the High School Auditorium.

Superintendent's Report

Mrs. Christman reported the following-

- Induction for new teachers begins Friday, August 16th
- The Edu-Summit kicks off tomorrow with approximately 275 registered educators.
- The entire Superintendent's Report is available on the district's website.

OLD BUSINESS

NEW BUSINESS

MOVED BY Gunkle and **2ND BY** Stelts to approve the Memorandum of Understanding between the Southern Lehigh Education Association and Southern Lehigh School District setting the terms for a revised Bargaining Unit pay schedule for new employees for the 2013-14 school year.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Lycett, Quigley

MOVED BY Gunkle and **2ND BY** Stelts to appoint Mr. Keith Scattergood as the Southern Lehigh School District representative for the Southern Lehigh Public Library's Board of Directors. This appointment will fill the unexpired term through June 30, 2015.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Lycett, Quigley

VISITORS

ADJOURNMENT

MOVED BY Gunkle and **2ND BY** Stelts to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Lycett, Quigley

The meeting was adjourned at 8:09 p.m.

ATTEST: _____ Board Secretary